

May 26, 2023

BSE Limited
Listing Centre
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400001

Scrip Code - 530589

Sub: Communication to the Shareholders holding securities in physical mode

Ref: SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 regarding "Common and simplified norms for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination"

Dear Sir / Madam,

In compliance with the SEBI Circular, please find enclosed herewith communication which has been sent to all the shareholders holding shares in physical form indicating the process and documentation required for updation of their details of PAN, mobile number, bank account details, specimen signature and nomination.

Further, it may be noted that the prescribed forms for availing various service requests (viz. Form ISR-1, ISR-2, ISR-3, ISR-4, ISR-5, SH-13 and SH-14) are available on the website of the Company at <https://www.primaplastics.com/information-for-shareholder.php> and on the website of the Bigshare Services Private Limited ("RTA") at <https://www.bigshareonline.com/Resources.aspx>

The specimen of the communication sent is appended for your reference and records.

Thanking you,

For Prima Plastics Limited

Vandana S. Ahuja
Company Secretary and Compliance Officer
Membership No. A57118

Encl: as above





PRIMA PLASTICS LIMITED

Regd. Office: 98/4 Prima House Daman, Industrial Estate, Kadaiya, Nani Daman, Daman - 396210

Tel.: +91 22 2857 0912; **CIN:** L25206DD1993PLC001470

Website: www.primaplastics.com; **E-mail:** investor@primaplastics.com

Date: May 16, 2023

Sr. No. ___ / Folio No. _____
(NAME)
(ADDRESS)

Dear Shareholder,

Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities

Ref.: SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023

Hope this communicate finds you in safe and good health. We thank you for your continued patronage as a shareholder of the Company.

SEBI has vide the captioned circular, mandated:

- (i) Furnishing of details of PAN, mobile number, bank account details, specimen signature and nomination by holders of physical securities; and
- (ii) Folios wherein any one of the above cited documents / details are not available **on or after October 01, 2023**, shall be frozen by the Registrars and Transfer Agent of the Company ("RTA") and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.

We have observed from our records that you have not furnished / updated complete details as mentioned above in point (i), hence we request you to furnish the details/documents (Form No. ISR-1, ISR-2, ISR-3 & Form No. SH-13 / 14) as applicable to our RTA's office address mentioned at the end of this letter.

As required by the Income Tax Authorities, please link your PAN with Aadhar by June 30, 2023, or any other date as may be specified by the Central Board of Direct Taxes, if not linked earlier, to avoid freezing of your folio.

Please also note that after December 31, 2025, the frozen folios shall be referred by RTA / Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.

The RTA shall revert the frozen folios to normal status upon receipt of all the KYC documents.

You may get in touch with our RTA for any queries or assistance in this regard:

M/s. Bigshare Services Private Limited
Office No. S6-2, 6th Floor, Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (East) Mumbai – 400093
Tel.: (022) 6263 8200/222 (From 10:00 a.m. to 5:00 p.m. on all working days)

Format of the forms mentioned above, are provided hereunder. The same can also be downloaded from the website of R&T at <https://www.bigshareonline.com/Resources.aspx> and Company's website at <https://www.primaplastics.com/information-for-shareholder.php>

If you have already updated all the information stated above with Company / RTA, kindly ignore this letter.

Thanking you,

For Prima Plastics Limited

Sd/-
Vandana S. Ahuja
Company Secretary & Compliance Officer
Membership No. A57118

Encl: as above

This communication is computer generated and hence does not require signature