

September 30, 2024

To,
BSE Limited
Listing Centre
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400001

Scrip Code - 530589

Sub: Communication to the Shareholders holding securities in physical mode

Dear Sir / Madam,

In compliance with the SEBI Circular, please find enclosed herewith communication which has been sent to all the shareholders holding shares in physical form indicating the process and documentation required for updation of their details of PAN, mobile number, bank account details, specimen signature and nomination.

Further, it may be noted that the prescribed forms for availing various service requests (viz. Form ISR-1, ISR-2, ISR-2, ISR-4, ISR-5, SH-13 and SH-14) are available on the website of the Company at <https://www.primaplastics.com/information-for-shareholder.php> and on the website of the Bigshare Services Private Limited ("RTA") at <https://www.bigshareonline.com/Resources.aspx>.

The specimen of the communication sent is appended for your reference and records.

Thanking you,

For Prima Plastics Limited

Prachi M. Mankame
Company Secretary and Compliance Officer
Membership No. A67042

Encl: as above



+91 260 2221845 / 0445
+91 22 28574768 / 69

www.primaplastics.com
investor@primaplastics.com



PRIMA PLASTICS LTD.

REGD. OFFICE & WORKS: 98/4, Prima House, Daman Industrial Estate, Kadaiya, Daman-396210 (UT)
CORP.OFFICE: 41, National House, OPP. Ansa 'A' Bldg, Saki Vihar Road, Powai, Mumbai-400072 (India)

MFG. OF: MOULDED FURNITURE & ROTO MOULDED PRODUCTS
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PRIMA PLASTICS LIMITED

Regd. Office: 98/4 Prima House Daman, Industrial Estate, Kadaiya, Nani Daman, Daman - 396210

Tel.: +91 22 2857 0912; **CIN:** L25206DD1993PLC001470

Website: www.primaplastics.com; **E-mail:** investor@primaplastics.com

Dear Shareholder,

Date: September 30, 2024

Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities

Hope this communicate finds you in safe and good health. We thank you for your continued patronage as a shareholder of the Company.

This is to bring to your notice that SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023, November 17, 2023, May 07, 2024, and June 10, 2024 ("Circulars")) mandated that the security holders (holding securities in physical form) are required to update all the below details:

- a) PAN
- b) Choice of Nomination (either opt-in or opt-out)
- c) Contact Details: Postal Address with PIN and Mobile Number
- d) Bank Account Details (Bank and Branch name, bank account number, IFS code)
- e) Specimen signature

We have observed from our records that you have not furnished /updated complete details as mentioned above in point (i), hence we request you to furnish the details / documents (Form No. ISR-1, ISR-2, ISR-3 & Form No. SH-13 / 14) as applicable to our RTA's office address mentioned at the end of this letter.

As required by the Income Tax Authorities, please link your PAN with Aadhar as may be specified by the Central Board of Direct Taxes, if not linked earlier, to avoid freezing of your folio. The RTA shall revert the frozen folios to normal status upon receipt of all the KYC documents.

You may get in touch with our RTA for any queries or assistance in this regard:

M/s. Bigshare Services Private Limited

Office No. S6-2, 6th Floor, Pinnacle Business Park,

Next to Ahura Centre, Mahakali Caves Road,

Andheri (East) Mumbai – 400093

Tel.: (022) 6263 8200/222 (From 10:00 a.m. to 5:00 p.m. on all working days)

Format of the forms mentioned above, are provided hereunder. The same can also be downloaded from the website of R&T Agent at <https://www.bigshareonline.com/Resources.aspx> and Company's website at <https://www.primaplastics.com/information-for-shareholder.php>

If you have already updated all the information stated above with Company/RTA, kindly ignore this letter.

Thanking you,

For Prima Plastics Limited

Sd/-

Prachi M. Mankame

Company Secretary & Compliance Officer

Membership No. A67042

Encl: as above

This communication is computer generated and hence does not require signature.